

CHIEF ACCOUNTANT _ EGYPT DESTINATION (F/M)

ABOUT ASSIST 34 EGYPT

We are a professional tourism services company with decades of years of senior-level experience in the travel industry.

Assist34 is a company formed to support multi-national tourism companies worldwide to grow in a highly competitive global travel market. Our job is to ensure our clients, tourism companies, have the best back and mid-office services.

We believe in people. We have built the organization around a human-centric concept where we constantly develop our skillsets and colleagues to stay ahead of the industry.

KEY RESPONSIBILITIES

- Support the executive management as a key driving the company for financial affairs, optimizing and scaling accounting & audit operations, and coordinating legal issues.
- Prepare and file financial statements, VAT returns company income tax returns, etc. with the support of in-house or outsourced resources.
- Produce monthly, quarterly, annual, and periodic reporting of financial results to the executive management.
- Develop and improve organizational financial controls and internal processes across the function.
- Identify and drive process improvements, including the creation of standard, and ad-hoc reports, tools, and dashboards.
- Ensure quality control over financial transactions and financial reporting.

ABOUT YOU

- Experience of minimum 2 years as a Chief Accountant or similar role.
- Good knowledge of Microsoft Office, particularly Excel.
- Demonstrated understanding of Egyptian regulatory frameworks and requirements related to financial institutions.
- Ability to anticipate and meet the changing needs of a fast-moving and rapidly growing company.
- In-depth understanding of cash flow management, bank reconciliation, and accounting
- Reliable way of working.
- Very good communication skills.
- Ability to work in a team, social skills, flexibility, initiative, and assertiveness.
- Minimum English language level: B1 (upper intermediate)
- Strong team player with social skills, flexibility, initiative, and assertiveness

ABOUT OUR OFFER – WHY JOIN US

- Fair and competitive remuneration for your contribution to transforming the tourism industry.
- Working in a global tourism-tech start-up with young and passionate colleagues.
- Opportunities for intercultural cooperation and international projects.
- Flat company structure enabling quick decision-making and a chance to be part of the company's success
- Modern and comfortable office space in Hurghada / Egypt.

We look forward to hearing from you.

Please mention the job title in the subject of your email and send your CV to hr.egypt@assist34.com.